



COOKHAM PARISH COUNCIL

ACCOUNTS FOR THE YEAR ENDING 31ST MARCH 2025

NOTE: The information in this document is based on the audited accounts, but is more detailed than required for audit purposes and is for additional information & clarity only.

COOKHAM PARISH COUNCIL

AUDIT OF ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2025

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Financial Summary:

Financial Summary from Income and Expenditure Accounts 24/25:

The total income for the year 2024 - 2025 was £224,243 matched by expenditure of £242,688.

The General Fund at 31st March 2025 stands at £88,433 (figures are ex VAT).

COOKHAM PARISH COUNCIL

Income and Expenditure Account For the Year Ended 31st March 2025

Comparative figures Year Ended 31st March 2024		Current Year Year Ended 31st March 2025
	INCOME	
140,781	Precept	159,786
1,600	Agency Services (FPOS Grant)	1,600
5,908	Allotments: Rents	5,895
900	Allotments: Deposits	610
30,020	Burial Ground Fees	29,225
20,492	Rents Received	23,184
4,517	Miscellaneous Income	77
4,990	Grants and Donations/ Section 106 funds /CIL	
2,199	Interest on Investment	3,866
£211,407	TOTAL INCOME	224,243
	EXPENDITURE	
141,330	General Administration	152,832
1,600	Agency Services	1,600
1,817	Section 137 Spend	60
	<u>Running Costs:</u>	
7,402	Allotments: General	15,973
70	Refunds	125
21,936	Burial Grounds	25,417
2,831	Street Lighting	475
34,057	Open Spaces	33,236
142	Miscellaneous / War Memorial	12,970
£211,185	TOTAL EXPENDITURE	242,688
	General Fund	
£88,960	Balance at 1st April	95,081
<u>211,407</u>	Add Total Income	<u>224,243</u>
£300,367		319,324
<u>£211,185</u>	Deduct Total Expenditure	<u>242,688</u>
£89,182		76,636
22,114	Transfers from Reserves	11,797
-	Transfers to Reserves	-
£95,081	Balance at 31st March	88,433

COOKHAM PARISH COUNCIL

BANK RECONCILIATION

1st April 2024 - 31st March 2025

Prepared By Deepa Kanthi - Clerk to the Council and RFO

Date - 24th April 2025

Receipts and Payment Balance

Cash Book

Opening balance at:	01.04.2025	£245,796.42
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Receipts	£248,629.11
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Payments	£263,823.59
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Closing balance at:	31.03.2025	£230,601.94
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Represented by:

cash/chq in hand	£0.00
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Nationwide - Instant Saver	£85,082.05
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Unity Trust Current Account Balance	£99,199.13
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Unity Trust Deposit Account Balance	<u>£48,096.56</u>
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£232,377.74

Less unprocessed BT

Deepa Expenses	£8.80
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Open Space Society mem	£45.00
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Manorcott	£1,722.00
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£1,775.80

Adjusted Bank Balance at:	31.03.2025	£230,601.94
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	COOKHAM PARISH COUNCIL						
Year ended 31st March 2024				CURRENT ASSETS			Year ended 31st March
£1968				Vat recoverable			£3,678
£245,796				Cash in hand			£230601
£247,765							£234279
				CURRENT LIABILITIES			
£4,275				Creditors			£5030
£79,893				Receipts in Advance			£84,098
£163,579							£145,151
				LONGTERM LIABILITIES			£0
£163,597				NET ASSETS			£145,151
	Start of Year						End of Year
	01/04/2024			Moves - CONFIRMED as at 31.03.2025			31/03/2025
				in to SR	out of SR	Total move	
Office Maintenance	£2,500.00						£2,500.00
Street Lighting (Column replacement)	£2,000.00						£2,000.00
Election Fees							£0.00
Cemetery lodge	£15,185.00				-£928.00		£14,257.00
Alfred Major Maintenance	£1,350.00						£1,350.00
Alfred Major Projects	£0.00						£0.00
Chapel Maintenance Project	£10,200.00						£10,200.00
Flood Planning and Management	£2,070.00						£2,070.00
Summer play schemes	£1,000.00						£1,000.00
Neighbourhood Plan	£5,700.00				-£2,395.00		£3,305.00
Salt Bins - for provision of salt	£1,800.00						£1,800.00
Community Projects	£400.00						£400.00
War Memorial / Tarrystone Seat	£4,425.00				-£2,852.00		£1,573.00
Tree Works (footpaths)	£5,500.00						£5,500.00
Legal and Planning Consultant fees	£3,750.00				-£2,600.00		£1,150.00
Locum Support fees/ Clerk cover	£5,000.00				£0.00		£5,000.00
Sutton Road Allotment Orchard	£4,990.00				-£3,022.00		£1,968.00
Total Strategic Res	£65,870.00			£0.00	-£11,797.00	-£11,797.00	£54,073.00
Represented by	Opening		Surp/Def	Trans Into General Fund	Trans out of General Fund		Closing
General Fund as at 01.04.24	£95,081		-£18,445	£11,797	£0		£88,433
Restated Allotment Deposits	As at 1/4/24		£2,645		Total Funds AT 1st April 2025		
	in	out			General Reserve		
31.03.25 Deposits in	£625				£88,433		
Refunded (back to tenant)		£125			Strategic (as listed above)		
Deposit Chq write off	£0				£54,073		
Retained (back to Gen Res)		£500			Allotment Deposits		
					£2,645		
	As at 31/3/25		£2,645		Total		
							£145,151

Supporting Statement

Movements in the Year

a) During the year the following assets were purchased:

Cost

Portrait of Charles III	£	1
Replacement Cemetery bench	£	816
AMRG Picnic Bench	£	705
Microwave	£	70
Noticeboard	£	1586
Defibrillator	£	750

b) During the year the following assets were disposed of:

Cemetery Bench (purchased 2010)

£ -600

Net Movement

£ 3328

At 31st March 2024, the following assets were held:

COMMUNITY ASSETS

VALUE

Stonehouse Common	£	1
Alfred Major Recreation Ground - Playing Fields	£	1
Burial Ground	£	1
Allotments including Conservation Area (3)	£	3

Total	£	6
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OTHER FIXED ASSETS

Cemetery Chapel, Cottage, Mortuary (cost) & Extension	£	182,313
War Memorials (cost)	£	5,722
Parish Office lease	£	45,000

Total	£	233,035
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All other Assets inc. Play Equipment/Open Spaces

£ **214390**

TOTAL ASSETS

£ 447431

The basis of valuation of these assets is cost/valuation with the exception of the Community Assets, which are valued at £1.

Borrowing

At the close of business on 31st March 2025 the Council had no loans outstanding.

COOKHAM PARISH COUNCIL

Accounts For the Year Ended 31st March 2025

Supporting Statement

Leases

At 31st March 2025, the following leases were in operation:

Lessor	Purpose	Year of Expiry
RBWM	Parish Office	2062

Debts Outstanding

At 31st March 2025 there was one debt outstanding:

VAT	£ 3678.36
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Tenancies

During the year the following tenancies were in operation:

Council as Landlord	Property	Rent pa	Repairing
Fuller and Turner PLC	Cemetery Cottage	£22539.20	

S. 137 Payments

Section 137 of the Local Government Act 1972 enables Parish Councils to spend up to the product of £10.81 per head of electorate for the benefit of people in the area on activities or projects not specifically authorised by other powers. The limit for this Council in the year ended 31st March 2025 was £48,072.07 (there being 4447 electorate).

And the payments made were:

Payee	Nature of Payment	
Royal British Legion	Poppy wreaths donation	£ 60.00

Agency Work

During the year the Council undertook the following agency work on behalf of other authorities:

Commissioning Authority	Nature of Work	
Royal Borough of Windsor and Maidenhead	Footpath clearance	£1,600

Signed: _____ Chairman Date: _____

Signed: _____ Responsible Officer Date: _____

Appendix- COOKHAM PARISH COUNCIL - FIXED ASSET REGISTER For year ending 31/03/25

Description & Date of Acquisition		Removed	Value
COMMUNITY ASSETS			
LAND and BUILDINGS			
	Stonehouse Common		£1
1906	Cemetery		£1
1906	Cemetery Chapel		£70,298
1906	Cemetery Mortuary		£4,273
1919	Cookham War Memorial		£3,050
1920	Cookham Dean War Memorial		£2,672
1936	Sutton Allotments		£1
1938	Cookham Dean Allotments,		£1
1938	Cemetery Lodge		£102,742
1947	Alfred Major Recreation Ground		£1
1947	Cookham Rise Allotments		£1
1995	Cemetery Extension		£5,000
2002	Lease of Parish Office		£45,000
FITTINGS - CEMETERY LODGE			
2013	Wooden Gates/Fencing		£1,115
2013	Fridge/Freezer		£269
2023	Washing Machine - Indesit 8kg 1400 rpm		£474
OFFICE FURNITURE & FITTINGS			
1997	2 Filing Cabinets		£500
1998	Chubb Safe		£546
2001	2 Tables, 16 Chairs, 2 Desks and large cupboard		£2,908
2008	8 Folding Tables and Trolley		£900
2012	Mini Fridge		£92
2013	Oak Storage Cupboard		£106
2013	Office Chair		£73
2014	White Wall Unit		£50
Nov-23	Display Board		£175
Apr-24	Portrait of Charles III		£1
Oct-24	Microwave		£70
Dec-24	Defibrillator		£750
OFFICE IT EQUIPMENT			
May-17	Dual phones w/answer machine		£25
Nov-20	2 x Office Computers (HP Small Form Factor 400 series)		£1,108
May-22	Office Laser Printer - Xerox C315		£322
Feb-23	PC Monitor (LG 24")		£86
2022	CCTV System Recorder		£591
2022	Office shredder		£99
COMMUNITY EQUIPMENT			
	Ex Tarrystone Gates		£100
	1 Metal Bench		£100
1959	Odney/Cemetery Gates		£1,236

1965	Street Lamps	£23,932
1969	Odney/Cemetery Gates	£624
1991	1 Wooden Bench	£1
1991	Play Equipment	£3,000
1994	Safety Surfaces	£8,828
1994	Dog & Litter Bins	£2,081
1997	Storage heater	£630
1997	2 Metal Notice Boards	£774
1998	Altar Cloth	£1,061
1999	2 Plastic Public Benches	£479
1999	Millenium Clock	£3,582
1999	Metal Gates & Fences	£3,138
2002	New Lights	£2,862
2002	1 Public Benches	£934
2004	Dick Arthur's bench	£500
2005	Play equipment	£7,798
2007	Street Lamps	£3,500
2007	Public Bench	£400
2008	Public Bench	£534
2009	Street Lamps	£1,331
2009	Outdoor Fitness Zone	£20,146
2009	Play equipment 7 items (minus 2 items Oct 2022)	£10,420
2010	2 Public Benches	£700
2010	8 Salt Bins	£2,100
2010	Public bench	£600
2010	Public bench- Gifted	-£600
Nov-24	Public Bench	£816
Mar-25	Picnic Bench	£705
2011	3 metal Notice Boards	£950
2011	Play equipment	£5,553
2011	Fencing	£3,000
2011	Artificial Cricket Wicket	£6,650
2012	2 CCTV Columns	£2,000
2012	2 Red Phone Boxes	£2
2012	Skate Ramp	£15,800
2012	2 Litter bins	£550
2012	Metal Picnic Bench	£825
2012	2 Public Benches	£748
2012	2 Litter Bins	£218
2013	Outdoor Gym Equip 4 items	£4,768
2013	Dog bin	£209
2013	Wooden Noticeboard	£1,092
2014	Goalposts	£808
2014	Metal Signs	£255
2014	Fencing	£430
2015	Litter Bins	£705
2019	Litter Bin	£325
2019	Metal Bins liners x3	£252
2019	Benches x 2	£1,857
2020	Wooden Bench on Alfred Major	£1,135
2020	2 Waste Bins	£575
2021	Condolence Books (x 2)	£204
2021	Security Gates - Alfred Major Allotments	£1,608
2022	2 x waste bins	£260
2022	Play Equipment - 13 Items	£31,167

2022	Satellite play equipment (4 corners of AM)		£3,102
2022	Teen Shelter		£2,794
2022	Picnic Tables (x 2)		£1,846
2022	CCTV Cameras x 4		£10,344
2023	1 x Waste Bins		£200
Aug-24	Noticeboard		£1,586
ASSETS DISPOSED OF DURING 2023-24			
2007	Dog Bin	£400	£0
		£400	
		TOTAL ASSETS	£447431