

COOKHAM PARISH COUNCIL**Minutes of a Meeting of the GENERAL PURPOSES COMMITTEE
Held in the Community Room on Tuesday 20th December 2022, commencing at 7.30pm**

PRESENT: Cllr C. Doyle (Chairman)
Cllrs C. Aisladie, M. Brar, E. Bune, B. Perry and J. Perry.

Also Present: No members of public were present.
There were no members of the press present.

OPEN FORUM:

There were no representations.

1. APOLOGIES FOR ABSENCE:

Apologies received from Cllrs M. Howard, H. Philip, L Tull and I. Wernham.
Cllr I. Herd was not present

2. DECLARATIONS OF INTEREST:

None.

3. TO RECEIVE AN UPDATE ON THE WILDFLOWER PROJECT ON THE ALFRED MAJOR RECREATION GROUND FROM CLLR C. AISLADIE:

A second area was cleared by Cllrs Aisladie, Doyle and Brar with help from some volunteers. Bagged green waste was removed by Shorts at no charge, the remaining waste was left to compost down. In November, seeds were scattered and foxgloves planted. Unfortunately, a stumpery that had been added had been removed by persons unknown. Further maintenance work has been done on the original patch.

Cllr Aisladie noted her disappointment that volunteers hadn't come forward from the Community Allotment Team as they had previously suggested that they were keen to be involved.

Cllr Aisladie has kept in touch with WildCookham and it is hoped they will create a sign, similar to the one at the first patch. Cost of this project has been minimal, under £20 for two boxes of seeds. The wild flower patches will be monitored and tended over the next twelve months to see how they develop before any further decisions are made regarding other sites.

Cllrs agreed that this item be marked as complete on the action list as it is now ongoing work.

4. TO RECEIVE AN UPDATE ON THE PROPOSAL TO PAINT ARTWORK ON THE SKATE RAMP SIDE WALL AND CONSIDER ANY NEXT STEPS.

After numerous attempts Cllr C. Doyle has now made contact with Furze Platt Senior School Art Department. The Head of the Department and Cllr Doyle will meet early in the new year to discuss the project in more detail

5. REVISED INFORMATION: TO APPROVE THE AMENDED QUOTATION TO REPLACE THE EDGING AROUND THE CIRCULAR SHRUB BED AT THE CEMETERY WITH GRANITE SETS NOW THAT THE BOX HEDGE HAS BEEN REMOVED:

Cllrs requested further information about the revised quote for clarification. Clerk to go back to Holdford Landscape. Once the information is clarified the Clerk will liaise with Cllr Doyle regarding the next steps.

6. **TO APPROVE A QUOTATION FOR GENERAL MAINTENANCE OF THE CEMETERY BENCHES AND REPAINTING THE CEMETERY MAIN GATES:**

Quotations were reviewed from Holdford Landscapes, who are the Councils Cemetery grounds maintenance contractors.

Cemetery benches: A quotation for £1,392 (ex VAT) was unanimously accepted for the maintenance and repair (where necessary) of the 11 benches within the cemetery.

Cemetery Main Gates: A quotation for £340 (ex VAT) was unanimously accepted to rub down and repaint the main gates.

This will come from the Cemetery Maintenance budget.

7. **TO REVIEW THE LATEST HAGS OPERATIONAL INSPECTION REPORT (DECEMBER 2022).***

The report was reviewed:

- A couple of items will be fed back to Sutcliffe Play: Check Zip wire tension and replace missing fixings on the shelter.
- A quote from HAGS will be sought to replace broken or missing parts for the outdoor gym equipment:
 - Overhead bars – replace hand grab x 1
 - Arm and Pedal bike – replace Seat
 - Skier – replace missing inserts and bolt/cap covers
 - Skier – check buffers for wear
 - Rower – replace hand grip and missing end caps
- Clerk to chase Chez Metalwork re the missing bar on the skate ramp barrier.

8. **TO ACKNOWLEDGE THE NOTIFICATION FROM SHORTS REGARDING DELIVERIES OVER THE CHRISTMAS PERIOD:**

A letter from Shorts regarding waste collections over Christmas was acknowledged. As our waste collection day is a Tuesday there is likely to be no impact.

9. **TO REVIEW AND PROVIDE UPDATES FOR THE GENERAL PURPOSES ACTIONS LIST:**

A comprehensive review of the General Purposes Action list was made, further updates include:

- Cemetery Lodge bathroom tiling – work in progress as tiling not finished in line with quote. New Account manager in place. Clerk will pick this up in new year.
- Dean Lane telephone box – offer received to purchase it, add to February agenda.
- Bike rack – Stonehouse common – still to action
- Cemetery Memorial checks – need to source suppliers - priority for 2023
- War Memorial checks - need to source suppliers - priority for 2023
- Tarrystone seat – include with war memorial works/checks.
- Hedge at rear of Alleyns Lane allotments/grazing field – approval from Cmte to remove from list, no longer require.
- Civil action re dog waste – dealt with, mark complete
- Additional allotment plots Alfred major – waiting on allocation of current plots and remaining waiting list. For review in February. Plot measurement needed if going ahead.
- Sutton Rd security measure survey – Cllrs Doyle and Bune to help.
- Licences for HWR and Stonehouse common – Clerk to check latest one.
- Play equipment checks – HAGS can still do this on the new equipment.
- Hillcrest entrance – quotes needed, Clerk to action.
- Signage – a comprehensive list is needed as there are a growing number of signs needed on Parish Council assets.
- Community Warden for Cookham – RBWM Wardens very stretched (6 people covering whole of Borough) investigate if CPC could part fund one. Still to investigate.

10. **CHAIRMAN'S SUBMISSIONS:**

Cllr Doyle wished all a Merry Christmas.

The Meeting closed at 8.30pm