

COOKHAM PARISH COUNCIL
Minutes of a Meeting of the FLOOD and MAJOR INCIDENT COMMITTEE
Held in the Community Room on Tuesday 28th June 2022, commencing at 7.45pm.

PRESENT: Cllrs M. Howard (Chairman), C. Aisladie, M. Brar
Mr D. Scarff (Cookham Soc)

Also Present: No one else present.

Prior to the start of the meeting the Clerk made the attendees aware that this meeting of the Flood and Major Incident Committee was not quorate, 4 Members are needed. This means that no decisions were able to be made, however updates and discussions would be allowed. Cllrs present wished to continue with the meeting.

On the agreement of those present, Cllr M. Howard chaired the meeting.

1. APOLOGIES FOR ABSENCE:

Apologies were received from Cllrs M. Coker and H. Philip and Mr P. Willmott (Flood Warden).
Cllrs J. Perry and T. Suleiman did not attend.

2. DECLARATIONS OF INTEREST:

No Declarations of Interest were made.

3. ELECTION OF CHAIRMAN:

This matter could not be resolved as the meeting was inquorate.

4. TO CO-OPT NON-COUNCIL MEMBERS AS PER THE COUNCILS TERMS OF REFERENCE AND IN ACCORDANCE WITH STANDING ORDER 4B:

This matter could not be resolved as the meeting was inquorate.

5. TO PROVIDE AN UPDATE AND REVIEW REPORTS FROM OTHER FLOOD GROUPS' MEETINGS:

- **Borough Flood Liaison Group:** 21st April 2022 – draft minutes supplied. Next meeting 29th June.
- **White Brook Sub Meeting:** There have been no meetings recently.
Borough Cllr D. Coppinger is now responsible for Battlemead Common within his role as Cabinet Member for Environmental Services, Parks & Countryside & Maidenhead
- Fencing work at Odney Weir: Mr D Scarff will follow up with the Environment Agency regarding the changes which appear to have started.
- Cllrs M Howard, C. Aisladie, J Perry and Mr D Scarff met with RBWM Flood Risk Manager Mr Ben Crampin on 25th May.

6. TO RECEIVE AN UPDATE ON THE CONSOLIDATION OF THE FLOOD HUB DOCUMENTATION AND ENSURE THAT ALL GENERAL DOCUMENTS REFLECT THE CHANGES IN THE TERMS OF REFERENCE FOR THE FLOOD AND MAJOR INCIDENT CMTE:

Cllr M. Howard will review the documentation and look to consolidate the information and provide a quick list of actions needed when a Flood is imminent.

An electronic copy of Cookhams Emergency Plan has been requested by Ms E. Merritt, Emergency Planning Officer at the West Berkshire Joint Emergency Planning Unit. It was suggested that this is reviewed and approved each year as the current version is from 2011 and some names mentioned need to be updated.

7. TO APPROVE A DECISION TO ADVERTISE LOCALLY FOR MORE FLOOD HUB VOLUNTEERS FROM THE COMMUNITY:

Cllrs present discussed the need for more volunteers from the Community to help with the Committees work. These range from being on the Committee to helping during a flood.

An advert calling for volunteers will be placed in the Council noticeboards and a message sent to volunteers on the Flood email group with an advert placed in the Parish Newsletter. Further discussions regarding other sources will be considered at the next meeting but included the Rotary Club, Scouts, Cherry Pickers, Sailing Club and Holy Trinity Church.

8. TO RECEIVE UPDATES ON EVENTS PERTAINING TO FLOODING SINCE LAST MEETING:

Covered under other items.

9. TO REVIEW AND PROVIDE UPDATES FOR THE FLOOD AND MAJOR INCIDENT COMMITTEE'S ACTION LIST:

- Flood Boards –Brianna Vally (EA) has emailed (22/6/22) to report that the first delivery of the boards was not to standard and they are being re made.
- Natural Flood Maps – Mr Scarff has seen revised maps. This action is now complete.
- Cookham bund repairs – Work is taking place currently. Action complete.
- Balancing Pond – Cllr M Howard to liaise Mr B Crampin for more information.
- Training – E Merritt from the Joint Emergency Planners has indicated they will help create some training. The Clerk suggested the Council may also need to create an overview training for Cllrs for induction training.
- Moor Flood Depth Boards – to be discussed at a later meeting in order to reach a conclusion on the matter.

The meeting closed at 8.40pm.