

COOKHAM PARISH COUNCIL**Minutes of a Meeting of the FLOOD and MAJOR INCIDENT COMMITTEE
Held in the Community Room on Tuesday 20th July 2021, commencing at 7.30pm.**

PRESENT: Cllrs M. Coker (Chairman), C. Aisladie and H. Philips

Prior to the start of the meeting the Clerk made the attendees aware that this meeting of the Flood and Major Incident Committee was not quorate, 4 Cllrs are needed. This means that no decisions were able to be made, however updates and discussions would be allowed. Cllrs present wished to continue with the meeting.

1. APOLOGIES FOR ABSENCE:

Apologies were received from Cllr M. Brar, M. Howard, J. Perry and T. Suleiman.
D. Scarff (Cookham Soc), P. Willmott (Flood Warden) and F. Hewer (Community Member).

2. DECLARATIONS OF INTEREST:

No Declarations of Interest were made.

3. ELECTION OF CHAIRMAN:

This matter could not be resolved as the meeting was inquorate.

4. TO ACKNOWLEDGE THE AMENDED TERMS OF REFERENCE AND COMMITTEE STRUCTURE FOR THE FLOOD AND MAJOR INCIDENT COMMITTEE AS APPROVED AT THE ANNUAL MEETING ON 4TH MAY 2021:

This item will be carried over to the next meeting.

Cllr M. Coker raised the question of approaching other community groups to become stakeholders in this committee, particularly in reference to Major Incidents. There will be a further discussion at the next meeting.

The purpose of the Committee is to act as Bronze command, on behalf of the Parish Council, as a liaison point between the emergency responders, RBWM, the Joint Emergency Planners for Bracknell Forest, Royal Borough of Windsor & Maidenhead and West Berkshire Councils and the community.

5. TO CO-OPT NON-COUNCIL MEMBERS AS PER THE COUNCILS TERMS OF REFERENCE AND IN ACCORDANCE WITH STANDING ORDER 4B:

This matter could not be resolved as the meeting was inquorate.

6. REPORTS FROM OTHER FLOOD GROUPS' MEETINGS:

Borough Flood Liaison Group – The Liaison Group last met in May 2021. The Clerk to forward the Minutes of future meetings in the agenda packs. The Liaison Group is due to meet on 27th July 2021 at 6pm.

There were no other reports to consider.

7. TO APPROVE THE PURCHASE OF A SIMPLE LICENCE FOR THE FLOOD HUB WALKIE TALKIES TO INCREASE THEIR RANGE:

Cllr M. Coker gave an update regarding the purchase of the additional licence to improve the signal range and have more secure transmissions. This item could not be resolved and will be carried over to another meeting.

8. TO RECEIVE AN UPDATE ON THE CONSOLIDATION OF THE FLOOD HUB DOCUMENTATION AND ENSURE THAT ALL GENERAL DOCUMENTS REFLECT THE CHANGES IN THE TERMS OF REFERENCE FOR THE FLOOD AND MAJOR INCIDENT CMTE:

Cllr T. Suleiman was working with Cllr M Coker on the initial effort to consolidate the Flood Hub documents following the flooding incident in January 2021. Cllr M. Coker to get an update from Cllr T. Suleiman as to how this is progressing.

9. TO REVIEW THE FLOOD AND MAJOR INCIDENT COMMITTEE'S ACTION LIST:

The action list was briefly looked at but will be reviewed in more detail at the next meeting. Committee members were asked to gather updates for that meeting.

10. EVENTS PERTAINING TO FLOODING SINCE LAST MEETING:

Nothing to report.

Cllrs present convened an extra meeting of the Flood and Major Incident Committee meeting for 8pm on Tuesday 27th July in order to progress Council Business. The business to be transacted will remain the same as this meeting.

The meeting closed at 8.20pm.